

LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on Monday 25th April 2022 meeting at 7pm

PRESENT: Councillor C Allen - Absent
Councillor C Ambrose Smith
Councillor D Ambrose Smith
Councillor P Cox
Councillor R Gasgarth
Councillor S Green - **Apologies**
Councillor B Guittet-Carriere- Absent
Councillor D Jordan – VICE CHAIRMAN
Councillor S Kerridge - Absent
Councillor L Malkin - **Apologies**
Councillor G Norman
Councillor E Dos Santos- **Apologies**
Councillor J Weaver
Councillor C Webber – CHAIRMAN - **Apologies**
Councillor J Webber - **Apologies**

Also in attendance: Deputy Clerk

Members of the Public: 1

PUBLIC FORUM
No attendees

22/23.07 VICE CHAIRMAN'S WELCOME
The Vice Chairman welcomed everyone for attending the full Council meeting.

22/23.08 APOLOGIES & ABSENCES:
Councillor C Webber – CHAIRMAN – Apologies - Accepted
Councillor J Webber – Apologies- Accepted
Councillor E Dos Santos- Apologies- Accepted
Councillor S Green - Apologies- Accepted
Cllr L Malkin – Apologies – Accepted

22/23.09 DECLARATIONS OF INTEREST:
Cllr G Norman - Townlands

22/23.10 CONFIRMATION OF MINUTES
The Minutes of the Full Council meeting of 21st March 2022 were not available and will be brought to May's Meeting and signed by the Chairman accordingly.

22/23.11 CHAIRMAN'S UPDATE
Written update received from the chairman, so say that he had attended a presentation form the children at Highfields school on their work experience, most of which was arranged by Jo Coe. It had exceeded the schools' expectations and the children enjoyed it, as well as increasing their confidence.

22/23.12 YOUTH AND COMMUNITY BUILDING UPDATE

The chairman and Jo Coe attended the 2nd site meeting on Friday 22nd April. The Youth Building is progressing well and continues to be on programme. We have applied for the 2nd stage funding from CCC £107K and stage 1&2 from ECDC CIL funding £48K

22/23.13 COMMUNITY YOUTH WORKER / COMMUNITY LINK WORKER – UPDATE REPORTS

Community Link Worker and Community Youth Worker reports for information had been circulated to councillors via email prior to the meeting.

22/23.14 NOMINATIONS FOR CITIZEN OF THE YEAR AWARD

2 people were nominated for this award and after discussions it was decided to award David Porter for the various work over the years in the village with the Adams Heritage Centre, and Townlands Charity and Speed watch.

22/23.15 NOMINATIONS FOR LPC TOWNLANDS REPRESENTATIVE

2 nominations were received for the Townlands representative. After discussions around the varying skill that each nomination could bring to the charity. It was decided to nominate Eluned Dos Santos for the position because of her vast background in charity organisations. Discussion included that the parish council would also write to Townlands to request more information with regards to future positions as to what the skills required are and going forward the Governance structure and the vision of Townlands.

22/23.16 PLAYGROUNDS – FORMING A WORKING GROUP

After discussions it was agreed that a working group to be formed to collaborate with the Parents group to consist of 5 Councillors to include the Chairman and Vice Chairman and 3 others. Cllr Norman volunteered at the meeting and the clerk is to circulate an email to ask others to express their interest to be part of the working group. It was also agreed that the list of questions received from the parent's group were to form the starting basis for the first working group meeting and both parties needed to be aware of the remits in the group. The working group was to cover play areas belonging to the parish council and not just focus on one.

22/23.17 COMMUNITY GRANT APPLICATIONS

2 applications had been received. Neither of the applications were based in Littleport. After discussions it was agreed that these applications would be brought back to a future meeting after the policy / protocols were reviewed and the grant needed to be publicised more to attract local applications.

22/23.18 POLICIES TO BE ADOPTED

A number of policies still need some work so will be coming to future meetings to be adopted. The Death of a Senior Royal protocol to be adopted to allow the council to start to work on the protocol's details. With the Church, RBL and others.

As Parish council we will need to have a book of condolence open over the period, this will need to be attended and have spoken with the church and the RBL about supporting us in that task.

22/23.19 FINANCE

19.1 The Financial Statements of the Parish Council at the date of the meeting had not been received from the Locum Clerk.

19.2 The Financial Statements of the Parish Council at the date of the meeting had not been received from the Locum Clerk.

22/23.20 CLERKS' FOLLOW UP DIARY

Parish Forum – reminded councillors about this event that had been circulated via email prior to the meeting.

Fire escape door – The electrician had been in to relocate cable etc. ready for the installation of the fire door that is due to start on Friday.

22/23.21 DISTRICT COUNCILLORS' REPORT

Will be circulated via email as not complete at the time of the meeting.

22/23.22 COUNTY COUNCILLOR'S REPORT

Now reports are quarterly, nothing much to update since the last meeting except. ECDC are working with the combined authority for better bus routes but have currently not received any funding form CC.

Also could the Neighbourhood Plan be on the next agenda.

There being no further business the meeting was closed at 8.21 pm.

Signed:
Chairman

Dated: