

LITTLEPORT TOWN COUNCIL

Council Offices: The Barn, Main Street, Littleport, Ely, Cambridgeshire CB6 1PH
Telephone: 01353 860449 Email: clerk@littleporttowncouncil.gov.uk



Members of the Council are summoned to a Full Council Meeting of Littleport Parish Council

To be held in The Barn at 7.00pm on Monday 21st November 2022. Any member not able to attend should send their apologies before the meeting.

Members of the Public and Press are welcome to attend the meeting, however if a member of the public wishes to speak during the open, they must inform the Clerk no later than 12 noon on the day of the meeting. Requests to speak must be sent by email to clerk@littleporttowncouncil.gov.uk

Members: 15 Quorum: 5 Vacancies: 0

A G E N D A

Diane Bayliss

Diane Bayliss Town Clerk/Proper Officer

Date of Publication: 15th November 2022

22/23.105 Apologies and Reasons for Absence

(LGA 1972 s 85(1))

22/23.106 To receive any Declarations of Interest from Councillors

(Relating to items to be considered at the meeting in accordance with the provisions of the Council's Code of Conduct and related to the Localism Act 2011 s.31, s.33)

22/23.107 Chairman's Update

22/23.108 Open Forum for Public Participation (15 Minutes)

(At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman)

22/23.109 Minutes of Previous Meeting

Proposal: That Littleport Parish Council herewith agree the minutes of the Parish Council meeting held on 17th October 2022

22/23.110 To Receive Committee Meeting Minutes

110.1 To Receive Minutes of Planning Committee meetings held 26th September 2022 and 17th October 2022

22/23.111 Matters Arising/Clerk's Report

111.1 Matters Arising

111.2 Clerk's Report

22/23.112 Community Worker Reports

112.1 Community Youth Worker Report

112.2 Community Link Worker Report

22/23.113 Financial Matters

113.1 **Proposal:** To approve monthly bank reconciliations for October

113.2 **Proposal:** To approve account payments for November 2022 (Appendix 1)

113.3 **Proposal:** To consider budget and precept for 2023-24

22/23.114 Policy Updates

114.1 **Proposal:** To consider and approve Dignity at Work Policy

114.2 **Proposal:** To consider and approve Equality and Diversity Policy

114.3 **Proposal:** To consider and approve updated Standing Orders

114.4 **Proposal:** To consider and approve updated Financial Regulations

22/23.115 Youth Building

116.1 **Update:** Progress on the youth building

22/23.116 Cemetery Matters

117.1 **Update:** New Cemetery

22/23.117 Highways Matters

118.1 **Proposal:** To discuss Local Highways Initiative Bid for 2023-24

118.2 **Proposal:** To discuss purchase of a dog waste bin for New Road/Mow Fen Road

22/23.118 County and District Councillor Reports

120.1 County Councillors Report

120.2 District Councillors Report

22/23.119 Date of Next Meeting (The Barn)

Full Council: 19th December 2022

Planning Committee: 12th December 2022