

LITTLEPORT TOWN COUNCIL

Council Offices: The Barn, Main Street, Littleport, Ely, Cambridgeshire CB6 1PH
Telephone: 01353 860449 Email: clerk@littleporttowncouncil.gov.uk



Members of the Council are summoned to a Full Council Meeting of Littleport Town Council

To be held in The Barn at 7.00pm on Monday 20th March 2023. Any member not able to attend should send their apologies before the meeting.

Members of the Public and Press are welcome to attend the meeting, however if a member of the public wishes to speak during the open, they must inform the Clerk no later than 12 noon on the day of the meeting. Requests to speak must be sent by email to clerk@littleporttowncouncil.gov.uk

Members: 15 Quorum: 5 Vacancies: 0

A G E N D A

Diane Lane

Diane Lane Town Clerk/Proper Officer

Date of Publication: 15th March 2023

22/23.178 Apologies and Reasons for Absence

(LGA 1972 s 85(1))

22/23.179 To receive any Declarations of Interest from Councillors

(Relating to items to be considered at the meeting in accordance with the provisions of the Council's Code of Conduct and related to the Localism Act 2011 s.31, s.33)

22/23.180 Open Forum for Public Participation (15 Minutes)

(At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman)

22/23.181 Minutes of Previous Meeting

Proposal: That Littleport Town Council herewith agree the minutes of the Town Council meeting held on 20th February 2023

22/23.182 To Receive Committee Meeting Minutes

143.1 **Proposal:** To Receive Minutes of Planning Committee meeting held 30th January 2023

22/23.183 Matters Arising

22/23.184 Clerk's Report

22/23.185 Chairman's Update

22/23.186 Community Worker Reports

186.1 Community Youth Worker Report

186.2 Community Link Worker Report

22/23.187 Financial Matters

- 187.1 Proposal:** To approve monthly bank reconciliations for February 2023
- 187.2 Proposal:** To note and approve account payments for March 2023 (Appendix 1 & 2)
- 187.3 Proposal:** To note receipts
- 187.4 Proposal:** To receive budget reports
- 187.5 Proposal:** To consider and approve Year End transfers to Ear Marked Reserves (Appendix 3)
- 187.6 Proposal:** To consider purchase of 15 fully configured 10.5" Tablets with Wi-Fi for Town Councillors
- 187.7 Proposal:** To consider and approve increased hours for staff: (Clerk 37 hours, CLW 20 hours, CYW 22 hours)
- 187.8 Proposal:** To consider application for grant funding from Highfield Littleport Academy
- 187.9 Proposal:** To consider application for funding for Village Hall Insurance from Village Hall Committee
- 187.10 Proposal:** To consider quotation from Pear Technology for cemetery mapping £4,740 + VAT

22/23.188 Grass Cutting Contract

- 188.1 Proposal:** To consider grass cutting quotations for 2023-25

22/23.189 Coronation of King Charles III

- 190.1** Update on events to celebrate the Coronation (6th May 2023)

22/23.190 Policy Updates

- 190.1 Proposal:** To approve Annual Investment Strategy
- 190.2 Proposal:** To approve FOI Policy
- 190.3 Proposal:** To approve TOIL Policy

22/23.191 Friars Nine Footpath

- Proposal:** To consider sending a letter of support for a Heritage Lottery Grant for an Information Sign at Friars Nine

22/23.192 Highways Matters

- Proposal:** To consider quotations for additional bus shelters at Parsons Lane, and the junction of Queen's Road and Gilbert Road

22/23.193 Play Area Matters

- 193.1 Proposal:** To approve quotation for replacement out door gym leg press £4372.00 + VAT

22/23.194 County and District Councillor Reports

- 193.1** County Councillors Report
- 193.2** District Councillors Report

22/23.195 Date of Next Meeting (The Barn)

Full Council: 17th April 2023

Planning Committee: 27th March 2023